VOLUNTEER INFORMATION DESK LOCATIONS

OB

East County Hall of Justice 5151 Gleason Drive Dublin 94568

Fremont Hall of Justice 39439 Paseo Padre Parkway Fremont 94538

Hayward Hall of Justice 24405 Amador Street Hayward 94544

René C. Davidson Courthouse 1225 Fallon St. Oakland 94612

Wiley W. Manuel Courthouse 661 Washington Street Oakland 94607

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I volunteer to keep active and serve the community in my retirement.

-- Court Volunteer

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HOW TO APPLY

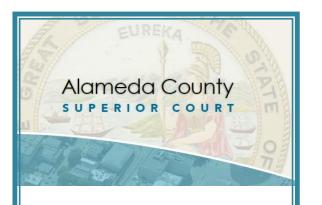
For an application packet, please contact the Volunteer Information Officer Program by phone or by email:

510-891-6209 cpulliam@alameda.courts.ca.gov



Superior Court of California, County of Alameda René C. Davidson Courthouse 1225 Fallon St. Room 104-Mez Oakland, CA 94612

Updated June 2018



VOLUNTEER

INFORMATION OFFICER PROGRAM



SUPERIOR COURT OF CALIFORNIA, COUNTY OF ALAMEDA

PROGRAM HISTORY

In 1998, the Superior Court worked with residents of Alameda County to develop a Community Focused Strategic Plan. Among other proposals, this plan called for the Court to provide better information services at each court location. To reach this goal, the Court created its Volunteer Information Officer Program.

This program not only allows the Court to provide better service to the public, but also lets the public show their support for the Court. Today we have approximately forty volunteers serving the public at five locations: two in Oakland, and one each in Hayward, Dublin, and Fremont.

OUR VOLUNTEERS

The diversity of our volunteers is one of the greatest strengths of our program. While our volunteers come from varied cultures and locations throughout Alameda County, they all have one thing in common: a desire to give back to their community.

Once accepted to the program, Volunteer Information Officers answer questions from the public, help the Court run smoothly, and foster a spirit of community service and civic participation.

Volunteers Wanted!

- Do you enjoy working with the public?
- Are you patient and understanding?
- Do you have a passion for justice and community service?

If so...

Apply to join the Superior Court of Alameda County's Volunteer Information Officer Program!

- Flexible hours
- Fulfilling work
- Give back to the community

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Not only do I gain court knowledge and experience, but giving back to the community is so rewarding.

-- Court Volunteer

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QUALIFICATIONS

- Pass a background check
- Commitment to the court system
- Ability to work with court visitors in possibly stressful situations

DUTIES

- Provide public services information such as public transportation schedules and parking lot locations
- Provide directions for courtrooms or offices located within courthouses
- Provide courtroom calendar information

COMMITMENT

- Volunteers are assigned to four hour shifts on a pre-determined schedule Monday through Friday
- Volunteers must work a minimum of one shift per week, and are asked to commit to one year of service